

**THE NORTH HAVEN BOARD OF EDUCATION  
5 LINSLEY STREET  
NORTH HAVEN, CONNECTICUT**

**MINUTES**

Date: December 10, 2009

Attendance at this ORGANIZATIONAL Meeting Sandra Cummings, Steve DiCapua, Bert Mozealous, Suzanne Donofrio, Carole Franceschet, James Hogan, Ed Gomeau, Director of Business and Operations , Patricia K. Brozek, Assistant Superintendent, and Sara-Jane R. Querfeld, Superintendent of Schools Alicia Clapp, Anita Anderson, and Wesley O'Brien were absent.

Meeting called to order by First Selectman, Michael Freda at 7:30 p.m

First Selectman, Michael Freda came to this December meeting in order that the Board might elect their officers. Currently the officers are Chairman –vacant, Vice Chairman, Sandra Cummings, and Secretary – vacant. Mr. Freda called for the election of these positions.

1. Nominations were opened for Board officers

a. Chairman

MOTION: Stephen DiCapua nominated Sandra Cummings

SECOND: Suzanne Donofrio

AYE: Unanimous

NAY:

b. Vice-Chairman

MOTION: Sandra Cummings nominated Stephen DiCapua

SECOND: Carole Franceschet

AYE: Unanimous

NAY:

c. Secretary

MOTION: Suzanne Donofrio nominated Bert Mozealous

SECOND: Sandra Cummings

AYE: Unanimous

NAY:

Meeting called to order by Chairman, Sandra Cummings at 7:40 p.m.

2. Approval of Minutes of November 12, 2009

Moved: approval of the minutes of November 12, 2009

Approved

MOVED: Carole Franceschet  
SECOND: James Hogan  
AYE: 6  
NAY: 0  
ABSTAIN: 0

3. Budgets:

- a. 2009-2010 Budget
- b. State and Federal Funds
- c. Extra-Curricular Activities

Moved: to accept budget reports and place them on file

Approved

MOVED: Stephen DiCapua  
SECOND: Carole Franceschet  
AYE: 6  
NAY: 0  
ABSTAIN: 0

4. Report of Standing Committees

- a. Finance and Operation

Mr. DiCapua reported that the Finance and Operations Committee met this evening and the current budget is on target with the exception of Special Education costs. He states that they will have a better handle on these issues by the end of December. The problem could be between \$200,000-\$400,000 depending on what happens with the State.

Mr. DiCapua also reported on the boilers at the High School and stated that they are all fixed and in running order. He stated they spent about \$90,000 to fix them and that part of the expense will be reimbursed through the Building Committee budget. Mr. DiCapua reported that they are going to hire a consultant to come in and evaluate the boilers for us in terms of what our options are in as far as replacing them.

Mr. DiCapua stated that the process for next year's budget will begin soon.

b. Personnel

1. Approval of retirement of Sheila O'Neill-Burns, 6<sup>th</sup> Grade Social Studies Teacher at North Haven Middle School

Motion: to approve the retirement of Sheila O'Neill-Burns, 6<sup>th</sup> grade Social Studies teacher at North Haven Middle School

Approved

MOVED: Suzanne Donofrio  
SECOND: Carole Franceschet  
AYE: 6  
NAY: 0  
ABSTAIN: 0

2. Approval of retirement of Bonnie Muller, school social worker at Ridge Road Elementary School

Motion: to approve the retirement of Bonnie Muller, school social worker at Ridge Road Elementary School

Approved

MOVED: Carole Franceschet  
SECOND: Sandra Cummings  
AYE: 6  
NAY: 0  
ABSTAIN: 0

2. Approval of Head Varsity Boys' Lacrosse Coach North Haven High School

Motion: to approve the Head Varsity Boys' Lacrosse Coach North Haven High School

Approved

MOVED: Sandra Cummings  
SECOND: Suzanne Donofrio  
AYE: 6  
NAY: 0  
ABSTAIN: 0

c. Curriculum, Instruction and Planning

1. Approval of the following new courses:

a. Advanced Clay Methods

Motion: to approve new course: Advanced Clay Methods

Approved

MOVED: Sandra Cummings  
SECOND: Stephen DiCapua  
AYE: 6  
NAY: 0  
ABSTAIN: 0

b. Advanced Topics in Computer Science

Moved: to approve new course: Advanced Topics in Computer Science

Approved

MOVED: Sandra Cummings  
SECOND: James Hogan  
AYE: 6  
NAY: 0  
ABSTAIN: 0

c. Mathematics for the Digital Age

Moved: to approve new course: Mathematics for the Digital Age

Approved

MOVED: Sandra Cummings  
SECOND: Suzanne Donofrio  
AYE: 6  
NAY: 0  
ABSTAIN: 0

Mrs. Donofrio reported the committee met and discussed Sound Field Systems. She stated that Ann Cappetta reported the overview of the new teacher induction program, as well as the new advanced pottery classes. Mrs. Donofrio reported that the schools presented their school improvement plans. The committee will meet again the first Monday in January.

5. ACES – No report on ACES

6. North Haven PTA Council- No report on North Haven PTA Council

7. School Building Committee-No report on School Building Committee- Next Meeting 12/14/09

## 8. Superintendent's Report

Mrs. Querfeld reported the following:

- One Book One Town project – Joe Christifano won first place, second place was Lisa Novisky, and honorable mentions to Monica Park, Jeff Donofrio, Trisha Currie, Jake Biller, and Julia Bjowski. All of the entries are on display in the Library.
- Gateway Joint venture has been approved
- H1N1 Vaccinations completed. All at risk students were vaccinated. Shots were given December 8, 2009 at the Middle School, December 10, 2009 at the High School and December 9, 2009, K-5 students.
- Homecoming dance is being rescheduled.
- Elementary School concerts were rescheduled for January, 2010
- Many thanks to Leslie Balch, Deb Culligan, and Annette Saurbrunn for all of the help with the H1N1 vaccinations
- Attended CAPPS and spoke before the State Department of Education with regards to certification changes.
- Attended boys and girls sports banquets
- Attended the NIKH Bowl game
- Substance abuse committee flyers were sent out by the Middle School and High School principals.

## 9. Public Comments

- Anthony Marenna congratulated Sandra Cummings on her appointment of Chairman of the Board of Education
- Charlie Wickline asked if North Haven has received the \$770,000.00 from the State and wanted to know what North Haven would be doing with it. Mrs. Querfeld explained that the schools will be receiving ARRA IDEA funds, although have not yet. Mrs. Querfeld also explained there were very specific areas that the money could be used for, that being Special Education (new expenses). The money has not been received yet.
- Terry Hannon, parent of a senior at North Haven High School spoke with regards to the air quality at the high school and informed the Board of Education of issues her son was having at the high school. Mrs. Querfeld stated that Quinnipiac Valley has come in and inspected the high school, finding nothing wrong with the air quality.
- Charlie Wickline asked what the outcome was of the high school child who needed transportation to the YMCA afterschool program some months ago. Mrs. Querfeld responded that she worked with the parents to resolve that issue. She stated that the parents worked with her and the YMCA to come up with a resolution. The student is taking his regular bus and someone from the YMCA is waiting for him to get him off the bus.

10. Executive Session: for matters of personnel regarding custodian contract negotiations

Moved: to go into executive session (8:10 p.m.)

MOVED: Stephen DiCapua  
SECOND: James Hogan  
AYE: 6  
NAY: 0  
ABSTAIN: 0

8:35 p.m. Board of Education returned into normal session.

Motion: to add a motion to approval of the custodian/maintenance union contract.  
Approved

MOVED: Carole Franceschet  
SECOND: James Hogan  
AYE: 6  
NAY: 0  
ABSTAIN: 0

Motion: to approve the custodian/maintenance union contract  
Approved

Moved: to adjourn at 10:05 p.m.

Approved

MOVED: Carole Franceschet  
SECOND: Suzanne Donofrio  
AYE: 6  
NAY: 0  
ABSTAIN: 0

11. Adjournment

Moved: to adjourn at 8:37 p.m.

Approved

MOVED: Suzanne Donofrio  
SECOND: James Hogan  
AYE: 6  
NAY: 0  
ABSTAIN: 0

Respectfully submitted,

Sandra Cummings  
Chairman